

**Request for Expression of Interest (REOI)**  
**for Selection of Consultant for assisting Directorate of Industries in**  
**EODB, Investment Promotion and Single Window Development in**  
**the State of Uttarakhand**

Eoi Reference No.: 458

Date: 09-05.2019

Directorate of Industries, Government of Uttarakhand which is nodal department for promoting investment and implementing Business Reforms Action Plan of DIPP, Govt. of India, invites expression of interest from reputed consultancy firms of national and international repute for supporting the State of Uttarakhand in Ease of Doing Business, Investment Promotion and Single window.

The document can be downloaded from the website <https://www.doiuk.gov.in> or <http://uktenders.gov.in>. Response to this Request for Expression of Interest (REOI) shall be deemed to have been done after careful study and examination of this document with full understanding of its implications.

The last date of submission of Eoi through <http://uktenders.gov.in> is 25 May, 2019, 5.00pm.

Issuer



Director  
Directorate of Industries,  
Department of MSME  
Government of Uttarakhand  
Patel Nagar, Dehradun  
Uttarakhand, India

## 1 Invitation

The information contained in this Request for Expression of Interest (hereinafter referred to as "REOI") document provided to the Bidders, by Directorate of Industries, Department of MSME, Government of Uttarakhand (hereinafter referred to as the "DIRECTORATE"), or any of their employees or advisors, is provided to the Bidder(s) on the terms and conditions set out in this REOI document and all other terms and conditions subject to which such information is provided.

### Fact Sheet

Sr.No.	Particulars	
1.	REOI Document Availability	10 May, 2019 from 10:00 AM
2.	Last date for receiving queries	16 May, 2019 upto 05:00 PM
3.	Date of Pre-Bidding Meeting	17 May, 2019 at 11:00 AM
4.	Response to queries	17 May, 2019 upto 5:00 PM
5.	EoI Submission Due Date - Online	25 May, 2019 upto 5:00 PM
6.	EoI Opening	27 May, 2019 at 11:00 AM
7.	Website for Tender Documents	<a href="http://www.doiuk.org/">www.doiuk.org/</a> <a href="http://uktenders.gov.in">http://uktenders.gov.in</a>
8.	Contact Details	Directorate of Industries, Department of MSME, Government of Uttarakhand, Patel Nagar, Dehradun, Uttarakhand, India. Ph. No: + 91-1352728227 Fax+ 91-1352728226 Email: <a href="mailto:mpr@doiuk.org">mpr@doiuk.org</a> .

### Note:

1. The DIRECTORATE reserves the right to change any schedule of bidding process. Please visit the DIRECTORATE website mentioned in document regularly for the same.
2. Proposals must be received not later than time, date and venue mentioned in the Fact Sheet. Proposals that are received after the deadline WILL NOT be considered in this procurement process.
3. Pre-Bid meeting will be held on 17 May, 2019 at 11:00 AM. Venue of Pre-Bid meeting will be Directorate of Industries, Department of MSME, Government of Uttarakhand, Patel Nagar, Dehradun, Uttarakhand, India.



## **2 Background**

### **2.1 About Uttarakhand**

Uttarakhand was formed on 9<sup>th</sup> November 2000 as the 27th State of India, when it was carved out of northern Uttar Pradesh. Located at the foothills of the Himalayan mountain ranges, it is largely a hilly State, having international boundaries with China (Tibet) in the north and Nepal in the east. On its north-west lies Himachal Pradesh, while on the south is Uttar Pradesh. The state is divided into two divisions, Kumaon and Garhwal, with 13 districts. The capital of Uttarakhand is Dehradun, which is the largest city in the region and is also well connected to rest of the country via rail, road and air ways.

The State is rich in natural resources such as forests, glaciers, rivers etc. and is also gifted with almost all major climatic zones, good rainfall, good rail and road communication, technical educational facilities, research laboratories, management institutes, etc.

With a view to catalyse growth in industrial sector which aims to utilize resources available in Uttarakhand and which can generate employment for local inhabitants, the State adopted “Ease of Doing Business” initiative of DIPP, Government of India.

Uttarakhand was ranked at number 23 in 2015, number 9 in 2016 and number 11 in 2017, in the Ease of Doing Business (EODB) rankings by DIPP.

### **2.2 Objective**

The Government of India has undertaken series of reforms to make India into an easier place to do business. There is still a growing need to do a lot more to achieve the vision of becoming top State in ease of doing business. There are major requirements of business reform initiatives to be undertaken by the concerned Ministries and departments for promoting ease of doing business in the State.

In this regard, Directorate of Industries (which is the nodal department) intends to on-board an agency, for a period of two years, to assist and support State Government in improving the business climate by ensuring effective and on ground implementation of reforms including Single Window Clearance System and Investment Promotion.

Investor Promotion Facilitation Centre has been set up in the Directorate which needs to be further strengthened.

### **2.3 Scope of Work**

The Scope of Work for the proposed engagement will primarily consist of the following modules:

- a) Dedicated Team for Business Reform Action Plan (BRAP) compliances.
- b) Dedicated Team for Existing Single Window Portal maintenance and development according to BRAP & Investors requirement.



c) Dedicated Team for Investment Promotion.

The detailed scope, team composition and project duration would be defined in the RFP stage.

### 3 Criteria for Shortlisting

The bidder must possess the requisite experience, strength and capability in providing the services necessary to meet the requirements as described in the tender documents. The bidder must also possess the technical know-how and the financial resources that would be required to successfully provide the services for assisting Directorate of Industries in EODB, Single window and startup ecosystem Development in the State of Uttarakhand. The invitation to this REOI is open to all bidders who qualify the eligibility criteria as given below:

Criteria	Requirements	Documentary Evidence
Legal Entity	The bidder should be a single Business Entity. (Any kind of consortium is not allowed). For the purpose of this Invitation for RFP document, a Business Entity shall mean a company registered in India under the Companies Act 1956, or a partnership firm registered under the Limited Liability Partnership Act of 2008, and operating for the last 10 years in Business Consulting as of March 31, 2019.	Certificates of Registration / Incorporation.
Financial Capacity	The bidder should have a minimum annual turnover of INR 100 crore from Indian operations in business consulting services in each of the previous three financial years	Certificate from statutory auditor /audited financial statements for the three previous financial years (FY 2015-2016, FY 2016-2017, FY 2017-2018)
Turnover from Government Consulting Services	The bidder should have a minimum annual turnover of INR 15 Crore from Government/Public Sector consulting services in India in each of the last 3 financial years (FY2016,	Certificate from CA/ statutory auditor



	FY2017, FY2018)	
Bidder Experience	Experience in BRAP, Single Window and Investment Promotion.	Letter of Award or Completion Certificate
Employee Strength	Minimum 500 employees in consulting division in India	Self-certification
India Presence	Should have offices in a minimum of 4 Cities in India.	Self-certification letter with office locations clearly specified
Blacklisting	The bidder should not have been blacklisted/banned/debarred under investigation by any State/Central Government entity/PSU in last five years	Self certification. Falsification and non disclosure will lead to disqualification from the evaluation process.

#### **4 Evaluation Process**

- i. The DIRECTORATE will constitute a Proposal Evaluation Committee to evaluate the responses of the bidders.
- ii. The Proposal Evaluation Committee constituted by the DIRECTORATE shall evaluate the responses to the REOI and all supporting documents / documentary evidence. Inability to submit requisite supporting documents / documentary evidence, may lead to rejection.
- iii. The decision of the Proposal Evaluation Committee in the evaluation of responses to the REOI shall be final. No correspondence will be entertained outside the process of evaluation with the Committee.

#### **5 Instruction to the Bidders**

##### **5.1 EoI Preparation Costs**

The bidder shall be responsible for all costs incurred in connection with participation in the REOI process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of EoI, in providing any additional information required by the DIRECTORATE to facilitate the evaluation process and other costs related to the bid process. The DIRECTORATE will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

##### **5.2 Language**

The Proposal should be filled by the bidders in English language only. If any supporting documents submitted are in any language other than English, translation of the same in English language is to be duly attested by the Bidders. For purposes of interpretation of the documents, the English translation shall govern.



6 Annexure 1: Format of Criteria for Shortlisting

(Use additional sheets, as appropriate, to provide sufficient information about shortlisting criteria)

1.	Name and Address of the Organization:					
2.	Telephone No.:	Fax No :			Website:	
3.	Contact Person, Contact Details and E-mail ID:					
4.	Type of Legal Entity:					
5.	Year of Establishment:					
6.	Financial Capacity (as per the audited statements):					
	Year	FY1	FY2	FY3		
	Total Turnover					
	Turnover from Government Consulting Services					
7.	Details of Eligible Projects: Handling “Ease Of Doing Business” assignments and “Investment Promotion” and “Single Window Portal development & maintenance” in last 5 years as Program Management Consultants for Central/ State Governments					
	Sr.	Name of Project	Name of Client	Brief Scope	Start & End Date	Consultancy Fee (Rs Lakhs)
8.	Employee Strength - in consulting division					
9.	Presence in India			Location and address of offices		
10.	Any other details in support of your fulfilling Qualification Criteria:					

(Attach the necessary Documentary Evidence, as per para 3 of this REOI document)

Director Industries  
Directorate of Industries  
Uttarakhand, Dehradun.